West Lulworth Parish Council

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Chair: Gareth Wilson Clerk: Clare Smith

Minutes of the Full Parish Council Meeting

MONDAY 5 OCTOBER 2026 at 6.30pm at WEST LULWORTH VILLAGE HALL

Present: Councillor Gareth Wilson, Councillor Catriona Miller, Councillor Chris Kirk, Councillor Anthony Pack

In attendance: Clare Smith (Clerk), Neil Wedge (DAPTC), Dorset Council Councillor Mike Baker and 7 members of the public

1. **Opening Remarks and Welcome**
   Cllr Wilson welcomed all to the meeting and explained Clare Smith, from DAPTC, is acting as temporary Clerk for the meeting.

2. **Apologies –** to receive and approve apologies for absence.
   Apologies received and accepted from Cllr Weld, Cllr Miller, Cllr Harwood and Cllr Dunmore.

3. **Declarations of Interest** – to receive any declarations of interest and requests for dispensations.
   None declared.

4. **Public Questions and Discussions Period** – an open forum to put forward questions and/or comments. *Please note a maximum time limit of 15 minutes may be imposed.*

   A resident requested dog fouling signs. The stickers placed by the council seem to be too few and not visible enough. The resident volunteered to be involved with the placement of signs and were thanked by the council.

   A resident raised communications from the council. They cited lack of information on the website, changes to meeting times not being advertised anywhere else and minutes being published a month after a meeting. Cllr Wilson acknowledged the issues and explained difficulty to improvement without a clerk in place. The council is working on recruiting a clerk and on getting a new website.

   Same resident raised the messy state of the sides of roads and overhanging branches throughout the village and asked who is responsible and who should take action. Cllr Wilson explained difficulty in establishing who is responsible, but the council is trying to establish responsibility for various areas. All residents are advised to report issues via the Dorset Council website or by telephone and can ask the council for help if they have trouble doing so.

   Residents thanked the council and Dorset Council for a successful planning permission.

5. **Minutes** – to approve the minutes of the previous meeting held on 6 July 2026 as an accurate record of that meeting.
   Cllr Wilson signed the minutes.
   Resolved.

6. **Reports from Dorset Council members –** to receive and note any reports.
   Cllrs Baker and Beddow have provided a report to council which will be circulated in the usual manner.

Chair: …….. Date: ……..

7. **Finance –** to consider and approve any payments and note receipts:
    a. **Collection of parish council equipment - £213.75**
    b. **Storage Unit Rental - £204.00 (2 months)**
    c. **Post Office Special Delivery £5.95**
    d. **Consider Squarespace monthly website charge - £16.00**
    e. **Village Hall Rental (Sept) - £12.00**
    f. **An additional invoice was submitted at the meeting for rent of leisure spaces - £50.00, £60.00 including VAT**
    Items 7.a-f resolved on block

8. **Consultations and Items for Discussion or Report**
    a. To receive any Councillor portfolio feedback
    Nothing to report.

9. **Consider arrangements for Remembrance Sunday**
    Cllrs Miller and Pack confirmed arrangements in place and those in progress.
    Cllr Miller proposed the council procure a wreath. **Resolved.**
    Cllr Wilson proposed Cllr Miller to lay the wreath on behalf of the council. **Resolved.**

10. **Correspondence** – to receive and note any correspondence.
    None received for noting.

11. **Items for the Next Agenda** – to agree any items for consideration at the next meeting.
    - Dog fouling signs and distribution.
    - Set date for public meeting about speeding and illegal parking.
    - Community Response Plan for winter.

12. **EXCLUSION OF PRESS AND PUBLIC** - to resolve, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public be excluded from the meeting during the following item of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information within Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.
    Resolved. Members of the public and others in attendance left the meeting at 7:26pm.
    Recording of the meeting was stopped.

13. **Employment Matters** – to receive a report and agree any resulting actions relating to employee related matters.

    Council resolved a number of actions relating to employee related matters

Meeting closed 10:04pm

Chairman: ……..…….. Date: ……..……..