West Lulworth Parish Council
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Chair: Catriona Miller Clerk: Clare Smith

# Minutes of the Full Parish Council Meeting

## MONDAY 2 NOVEMBER 2026 at 6.30pm at WEST LULWORTH VILLAGE HALL

**Present**: Councillor Catriona Miller, Councillor Anthony Pack, Councillor Weld

**In attendance**: Clare Smith (Clerk), Neil Wedge (DAPTC), Bruce McAuslane (YTL Infrastructure) and 6 members of the public

1. **Opening Remarks and Welcome**
   In the absence of the chair, Cllr Miller opened the meeting.
2. **Consider the appointment of temporary clerk, Clare Smith, as Responsible Finance Officer for the meeting**
   Cllr Miller proposed Clare Smith as RFO for the meeting. **Resolved**.
3. **Apologies** – to receive and approve apologies for absence.
   Apologies received and accepted from Cllr Wilson, Cllr Harwood and Cllr Kirk.
4. **Declarations of Interest** – to receive any declarations of interest and requests for dispensations.
   None received.
5. **Public Questions and Discussions Period** – an open forum to put forward questions and/or comments. *Please note a maximum time limit of 15 minutes may be imposed.*

   Bruce McAuslane from YTL Infrastructure, delivering for Wessex Water, attended the meeting to inform the council of upcoming works. He apologised that the council had not been contacted or consulted earlier in the process. Residents should have received a letter in September about the planned works at the pumping station near the public toilets at the Cove and the temporary works compound at the coach park. He understood that some had not received the letter, but many had received a second letter about the delay to the start of works until Monday 9 November 2026.

   The works are to prevent storm overspill and reduce discharges from overflows by adding a chamber to increase storage capacity for the foul sewer system. The aim is to reduce overspills to below 10 per year. Modelling of catchment and rainfall has been completed but some overspills can still be expected in storm conditions. Overspills are discharged via the western headland of the Cove.

   Works will take place between 8am and 4pm on weekdays with no night or weekend working expected at this time. The deadline for completion is Easter and if acceleration is needed to meet this then night and weekend works could take place. Residents and businesses can expect noise disturbance from vehicles, but percussive noise is not expected.

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A traffic management plan will be in place from the temporary works compound to the works location. Passing places along the route have been identified for dumpers and other large vehicles and traffic holding will be managed by YTL Infrastructure. All excavation material will be stored at the works compound until muck away lorries take it away. Roads will be kept clean.

The Weld Estate aims to provide parking for 6 coaches a day on the field behind the works compound. The land will be protected by structural matting.

YTL Infrastructure will hold a drop-in for questions, Wednesday4 November, 10am – 4pm. During the works those with questions can attend the office in the works compound but should take care accessing an active works site. If the office is unattended, residents should email WLPC which will forward their concerns.

A resident raised concern over what the Weld Estate is planning on doing regarding coach parking. The works were already supposed to be underway and there does not seem to be any provision to accommodate coaches yet. The resident had great concern that coaches would drop off and park illegally causing issues for residents.

A resident asked when yellow lines will be painted. WLPC will check with Dorset Cllrs Baker and Beddow and progress with Highways.

A resident asked if the fallen tree at the Triangle would be replaced as it was thought it was a memorial tree. WLPC to investigate.

A resident asked if installation of a defibrillator at the north end of the village was still in progress. WLPC admitted that progress had stalled but was still an aim of the council.

6. **Minutes** – to approve the minutes of the previous meeting held on 5 October 2026 as an accurate record of that meeting.
   Cllr Miller signed the minutes. **Resolved.**
7. **Reports from Dorset Council members** – to receive and note any reports.
   Apologies received from Cllr Beddow so no report received.
8. **Consider a response to the planning application:**
   a. P/FUL/2026/04864/ 10 Sunnyside, West Lulworth, BH20 5RT/ ‘Demolition of existing dwelling and erection of a replacement two-storey, three-bed detached house’.
      Cllr Miller proposed a response of support with conditions as laid out in a report. Clerk to submit response which will be published alongside these minutes. **Resolved.**
9. **Finance**
   a. Consider and approve the following retrospective payments:
      i. Item 1: £600.00 – aborted purchase of bus shelter. Pengillys Solicitors
      ii. Item 2: £50.00 – 2024 election cost. Dorset Council.

   An additional payment for grass cutting was submitted at the meeting for £270.00
   **Items 9.a.i and ii resolved.**

Chair: …….. Date: ……..



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b. Agree purchase of dog fouling signs and agree next steps for installation
Cllr Weld proposed purchase be delayed until locations identified and number of signs needed established. **Resolved.**

10. **Consider arranging a public meeting about speeding and illegal parking and agree any actions**
Cllr Miller proposed the topics be part of the Parish Annual Meeting and that the meeting be held in March 2027. **Agreed.**
Date, time, hall booking and speakers to be arranged when clerk is in post.

11. **Consider Community Response Plan for winter and agree any actions**
    a. Liaise with Village Hall for placement of sandbags stores
    Cllr Weld to liaise with Village Hall. **Resolved.**
    b. Consider purchase of sandbag stores
    c. Arrange transfer of sandbags to stores
    d. Arrange advertising of availability
    **Items 11.b-d on hold until storage space agreed.**

12. **Confirm and update on any arrangements for Remembrance Sunday**
**Confirmed.**

13. **Consider the purchase of software to manage council financial reporting**
Cllr Pack proposed the purchase of Scribe. **Resolved.**

14. **Consider the provision of a new domain name, website and mailboxes for the parish council**
Cllr Miller proposed the domain name of westlulworth-pc.gov.uk and Parish Online to deliver domain name, website and mailbox services. **Resolved.**

15. **Consultations and Items for Discussion or Report**
    a. To receive any Councillor portfolio feedback
    Responsibility for footpath from MOD to village confirmed as Dorset Council.

16. **Correspondence** – to receive and note any correspondence.
Resignation received from Cllr Dunmore.

17. **Items for the Next Agenda** – to agree any items for consideration at the next meeting.
    - Sandbag stores and sandbags
    - Dog fouling signs purchase
    - Defibrillator location and purchase

18. **EXCLUSION OF PRESS AND PUBLIC** – to resolve, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information within Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.
**Resolved.** Members of the public and others in attendance left the meeting at 8:18pm.

Chair: …….. Date: ……..

19. **Employment Matters**
    **Council resolved a number of actions relating to employment matters**
20. **To receive report from Mulberry Local Authority Services Ltd and agree any actions**
    **Received.**
21. **To approve the Annual Governance and Accountability Return (AGAR) 2025/26**
    **Council resolved a number of actions relating to the AGAR 2025/26**

Meeting closed: 9:17pm

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Chair: …….. Date: ……..